



To: All Volleyball International Referees
Cc: ERC Members
Volleyball Referee Delegates
Presidents of National Refereeing Commission

Luxembourg, 2nd October 2018

Subject: 2018-2019 CEV Volleyball International Referees - Instructions & Update

Dear International Referees,

The 2018-2019 CEV Cups season will start next week. The ERC members wish you a very successful Volleyball season. In this letter, the ERC would like to share some key points that we ask you to read very carefully, and to strictly follow in order to work and cooperate in the best possible way.

At the beginning of the season:

CEV Database

Once again, you are asked to review and edit your personal details in the [CEV Database](#), to ensure that they are correct, including your postal address, phone number(s), email address(es), and uniform size.

In case your “departure airport” needs to be corrected or updated, please inform the CEV Office to referee@cev.lu since you cannot edit this data by yourselves. In case a referee indicates more than 1 departure airport, **he/she is supposed to accept the proposals from the organiser, regardless the airport chosen by the organiser.**

In any case(s), departure airports must be International Airport(s).

Unavailabilities for nominations

By default, all the international referees are indicated in the CEV system as **available** for the whole season period. The periods where you are not available for CEV nominations must be manually inserted as soon as you know them. In order to help you in this task, the CEV Competitions calendars are available on the CEV website: [cups calendar](#).

When a referee cancels a nomination, it causes big inconveniences to both organisers and the ERC. As a consequence, the referee will see his/her international refereeing activity reduced for a certain period of time by the ERC (except for proven “*cas de force majeure*”).

In any case, a cancelation of nomination has to be notified as soon as possible by email to referee@cev.lu.

M-4 Medical Forms

According to [FIVB Regulations](#), all international referees have to be in good health condition to officiate in the international level. Therefore, all of you are requested to send their M-4 form **before**



Monday 15th October 2018 to medical@cev.lu, together with a front picture, full body, in proper refereeing uniform. Those information will be treated as strictly confidential by the ERC and the EMC. In case of late submission of the M4-form and/or full body picture, the concerned Referee(s) may see his/her assignments cancelled. The M-4 form (not the picture) is also to be sent to the FIVB, as usual.

Before a CEV game:

Once nominated for a game, the international referees will be contacted by the organiser in order to arrange their transportation.

- According to [CEV Competitions Regulations](#) (p. 59):
 - the travel tickets together with the relevant information should be sent by the organiser to the match referees a minimum of two weeks before the match.
 - the referees must arrive at the competition venue the day before the match, before 18h00.
 - the flight ticket must be agreed by the referee or his/her national federation before being issued by the organiser.
 - flights on low cost airlines must be avoided in order to ensure there are scheduled alternatives should there be delays or cancellations. In case low-cost companies are chosen, you must check that they provide re-routing with other companies at no cost on the same day, in case of delays or cancellations.
- Please always keep in mind that the clubs have budget restrictions so be mindful when making personal requests to organisers.
- Any exchange of information between the referees and the organisers requires you to copy your respective National Federations in order they can intervene should there be any issues.
- The travel costs from referees' home to their departure airport must be borne by their respective National Federation, while costs for international travel (by car, railway or flight tickets and, if necessary, visa costs) are borne by the organiser.
- The organisers have to cover the actual cost of the VISA, but are not obliged to cover additional costs related to the VISA (post, agency fees,...). In case the referee faces extra costs because there is no Embassy or Consulate in his city, these extra costs might be on charge of the referee's National Federation, like for the previous bullet point.
- Should a referee decline a nomination after flight tickets have been purchased and been issued by the organiser, the National Federation of the concerned referee must refund the organiser immediately upon the receipt of an invoice. Then the newly appointed referee must be provided with new travel documents by the organiser at the organiser's expense.
- Referees (including the reserve referees in Champions League) will receive a per diem from the organiser. Should any additional days be needed, the additional per diem must also be paid by the organiser. The per diem can be paid either upon arrival or by bank transfer.
- The **reserve referee** must be on site 2 hours before the match at the latest. He/she can leave immediately after the end of the match, after having informed the CEV supervisor.
- Referees must always transport their uniforms in their hand luggage

- **Travel by Car**

Only in **exceptional** cases, and only with prior ERC approval.

In case you want to apply for travelling by car, please strictly follow the below procedure:

All requests to travel using a referees' own car must be done as follows:

- 1/ fill in Travel Policy form and collect all signatures/stamp from the organiser (club or NF);
- 2/ send this fully completed form to CEV (referee@cev.lu), who will consider and approve the request as soon as possible;

Referees Duties

- The international referees are advised to travel with the current official refereeing documents (Rules of the Game, Casebook, Refereeing Guidelines and Instructions);
- The international referees are obliged to take part to the Preliminary Inquiry;
- Before the game, as soon as possible, the international referees are required to instruct the line-judges, scorers and the other court personnel in an appropriate way. They also must examine the court equipment to ensure it meets CEV requirements, especially the Electronic Score Sheet equipment, ES Bench, & ES Referee tablets;

During a CEV game:

- After some recent cases, the ERC must re-insist on the fact that using a **mobile phone or a laptop** is strictly forbidden for all members of the refereeing crew, from the moment they enter on the court before the warm up, until the moment they leave the court at the end of the game. Those who don't respect this rule will be **heavily sanctioned** by the the ERC;

- **Rules:**

The Official Volleyball Rules 2017-2020 approved by the 35th FIVB Congress 2016 and available on the FIVB website must be fully applied.

Please follow the below links to reach the respective E-Books:

→ FIVB Official Volleyball Rules - http://ebook.cev.lu/general/officialvolleyballrules/FIVB-Volleyball_Rules_2017-2020-EN-v06.pdf

→ FIVB Refereeing Guidelines & Instructions

[http://ebook.cev.lu/general/FIVB Refereeing Guidelines and Instructions/FIVB VB R GI.pdf](http://ebook.cev.lu/general/FIVB_Refereeing_Guidelines_and_Instructions/FIVB_VB_R_GI.pdf)

→ FIVB Case Book -

[http://ebook.cev.lu/general/FIVB Rules Of The Game Casebook/Volleyball Rules Casebook.pdf](http://ebook.cev.lu/general/FIVB_Rules_Of_The_Game_Casebook/Volleyball_Rules_Casebook.pdf)

→ Match protocol - <http://ebook.cev.lu/general/officialmatchprotocols/index.html>

- **Use of technology during CEV Competitions:**

For each match, the following match technologies is provided and used:

- a. The CEV E-scoresheet
- b. The CEV statistics
- c. Video sharing,
- d. ES Referee & Bench applications.

CEV COMPETITION	LITE SCORE	WIRELESS HEADSETS	CHALLENGE SYSTEM	LARGE VIDEO SCREEN
CEV Volleyball European Championship				
Final phase	YES	YES	YES	YES
Other phases	YES	YES	Optional	Optional
CEV Age Group Volleyball European Championship				
Final phase	YES	Optional	Optional	Optional
Other phases	YES	Optional	Optional	Optional

CEV Volleyball Golden European League				
Final phase	YES	YES	YES	YES
Other phases	YES	YES	Optional	Optional
CEV Volleyball Silver European League				
Final phase	YES	YES	Optional	Optional
Other phases	YES	YES	Optional	Optional
CEV Volleyball Champions League				
Final phase	YES	YES	YES	YES
From 4 th round	YES	YES	YES	YES
Prior rounds	YES	YES	Optional	Optional
CEV Volleyball Cup				
Final	Optional	YES	Optional	Optional
¼ and ½ finals	Optional	YES	Optional	Optional
Other phases	Optional	Optional	Optional	Optional
CEV Volleyball Challenge Cup				
Final	Optional	Optional	Optional	Optional
Other matches	Optional	Optional	Optional	Optional

Please find all technical specifications and user guidelines of this system following the below link:

- http://ebook.cev.lu/development/referee/CEV_Wireless_Communication_Match_Officials/
- http://ebook.cev.lu/general/CEV_Challenge_System_Regulations/index.html

After a CEV game:

The referees are required to report to the ERC President and the ERC Secretary on any issue they faced during officiated matches, especially if during the game they had to give a penalty, an expulsion or a disqualification if this decision is taken when the score of at least one team is equal or higher than 20 points. This must be done immediately after the match, by sending an email to: gaspari.luc@gmail.com ; zbzoca@gmail.com (Cc: referee@cev.lu).

Various:

Group of referees for 2019 CEV Champions League:

We received some complains and questions in the last weeks regarding this topic, but the ERC is working in all transparency.

Few months ago, the CEV Leadership requested the ERC to provide them with a list of 76 international referees to officiate in the 2019 CEV Champions League.

Have been considered all referees from the FIVB list (group A, B1 and B2), plus the most experimented referees to reach the number of 76, also taking into account that this list cannot contain more than 4 referees from the same National Federation.

Being in this list requires the referee to be available at least 15/18 days during the season, not taking into account the other CEV and FIVB nominations.

This group will be reviewed and updated every year, it means that all international referees have to give their best if they want to be considered in the Champions League group next year.

The 76 referees appointed for 2019 CEV Champions League received few weeks ago an invitation to download the Video Check Simulator of DataProject, and practice with this software. The ERC would like to remind that using this software and provide the CEV with a feedback on it is mandatory for those 76 referees appointed for the 2019 CEV Champions League.

Pregnancy:

Pregnant referees have to follow the article 2.8 of the [FIVB Medical Health Regulations](#). Moreover, they are asked to inform the CEV Office as soon as possible about their pregnancy and the expected date of birth.

New ASICS Referee Uniforms:

All international referees are requested to officiate in CEV Competitions with an ASICS uniform (mandatory). But since some National Federations still did not receive the ASICS uniforms from FIVB, all referees are asked to double check, after receiving an appointment, with their colleagues appointed to the same game if they also have the ASICS uniform. In case at least one referee is not able to come to the game or to the competition with an ASICS uniform, all referees involved in this game/competition have to officiate with MIKASA uniform.

The referees who still don't have ASICS uniforms are requested to inform the CEV Office as soon as possible.

E-learning modules dedicated to Referees:

The CEV and the ERC have developed last year the Referee Academy on the CEV e-learning platform, in order to provide all international referees with continuous education. Some modules and tests were already created last year, and there are more to come during this new season. ERC would like to remind all international referees that attending those modules and tests is mandatory.

The new modules and tests are always communicated by email to the international referees.

Code of Ethics:

Like all the other members of the Volleyball family, the international referees have the duty to read and follow the [FIVB Ethics Panel](#) (Section II: Ethics, of the FIVB Disciplinary Regulations).

Use of Social Media:

The ERC invites all of its international referees to use the Social Media in a smart and careful way, especially when officiating for CEV. Pictures with other referees and supervisor are of course tolerated, but for obvious reasons, referees should never post pictures of them with coaches and players. Referees should also avoid writing or posting any comments to the players, coaches or colleagues on the Social Media. It is also strictly forbidden to make any comments about the ERC or the CEV decisions on the Social Media.

We thank you for your attention and your commitment to our beloved sport. Please do not forget that the spotlights shall be focused on the players only. The referees are required to deliver high-level performances, always giving priority to the dialogue with players and coaches.

If you have questions or need further information, please do not hesitate to contact:

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Technical & Development Department
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Yours sincerely,



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